

Effective Date: _____
Reviewed/Revised:-----

LICENSED PRACTICAL/VOCATIONAL NURSE

Policy No.: 7-018.1

Job Title/Position: *Licensed Practical/Vocational Nurse*

Reports To: *Registered Nurse/Case Manager or Director of Nursing*

JOB DESCRIPTION SUMMARY: The Licensed Practical/Vocational Nurse is responsible for providing direct patient care under the supervision of a registered nurse. Responsibilities include following the plan of care, providing treatments, and working collaboratively with the members of the team to help meet positive patient care outcomes.

ESSENTIAL JOB FUNCTIONS/RESPONSIBILITIES

1. Provides direct patient care as defined in the state Nurse Practice Act.
2. Implements plan of care initiated by the registered nurse.
3. Provides accurate and timely documentation consistent with the plan of care.
4. Assesses and provides patient and family/caregiver education and information pertinent to diagnosis and plan of care.
5. Participates in coordination of home health services, appropriately reporting the identified needs for other disciplines to the registered nurse and/or Director Of Nursing.
6. Uses equipment and supplies effectively and efficiently.
7. Participates in personal and professional growth and development.
8. Performs other duties as assigned by the registered nurse.

The above statements are intended to be a representative summary of the major duties and responsibilities performed by incumbents of this job. The incumbents may be requested to perform job related tasks other than those stated in this description.

POSITION QUALIFICATIONS

1. Graduate of an accredited practical nurse or vocational nursing program.
2. Has at least three (3) years nursing experience. Community or home health care experience is preferred.

Policy No.: 7-018.2

Job Title/Position: *Licensed Practical/Vocational Nurse*

3. Currently licensed as a licensed practical nurse or licensed vocational nurse in the state.
4. Complies with accepted professional standards and practice.
5. Demonstrates good verbal and written communication, and organization skills.
6. Must not have crimes listed on the BCI report & be free of sex offender upon verification

PHYSICAL REQUIREMENTS

For physical demands of the position please see attached.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position without compromising patient care

ENVIRONMENTAL REQUIREMENTS

- Will be required to work in an office environment and visit patient's homes.
- Will have exposure to blood any fluids and waste.
- Will have possible risk of bio-hazard contamination as well as bio-hazard sharps.
- Will be required to be available on a rotating basis for on-call duty.

By my signature below I acknowledge that I have received, read and understand the job requirements of this position.

Name/Signature

Date

Agency Representative Signature/Title

Date